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**Executive Headteacher:**  
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**St Martin's**  
**School**  
Be the best you can be

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18 December 2024

Dear Parents and Carers

**Re: Examinations Handbook 2024/2025**

Please find attached the examinations handbook for 2024/2025.

We are required to send all pupils, parents and carers the enclosed information and we urge you to familiarise yourself with the contents, especially the information for candidates from the Joint Council for Qualifications (JCQ). This information can also be located on the [exams page of the school](#) website under the sub heading 'JCQ Information for Candidates'.

If you require any further information on results or on any other aspects of the examination process, please see the 'Exams' information page of the school website, alternatively you can contact me on 01277 238350 or [exams@st-martins.essex.sch.uk](mailto:exams@st-martins.essex.sch.uk).

Yours sincerely

Miss Cody Gray  
**Senior Examinations Officer**



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Chief Executive Officer: Mr R Duff  
St Martin's School is proud to be part of the Discovery Educational Trust