



**Executive Headteacher:**  
Jamie Foster BSc Hons NPQH

# St Martin's School

Be the best you can be

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7 January 2025

Dear Parents and Carers

**Re: Summer 2025 Examination Timetables**

The Summer 2025 examination timetable for all examinations can now be viewed on the exams section of the school website:

<https://www.st-martins.essex.sch.uk/curriculum/exams/>

You do not need to inform us of any potential clashes as they will be re-arranged in due course and pupils will be notified of the new arrangements once the final entries have been made. This will also be when pupils' individual timetables will be available to view on Insight.

May I take this opportunity to remind you of the contingency days set out by the Joint Council for Examinations (JCQ) as follows:

- Wednesday 11 June 2025 (afternoon session)
- Wednesday 25 June 2025 (all day)

Wednesday 25 June, is also the last date that any exam can take place on should it have to be moved from its original date or time.

The JCQ states: "The designation of 'contingency sessions' within the common examination timetable is in the event of national or significant local disruption to examinations. It is part of the awarding bodies' standard contingency planning for examinations".

Pupils are advised to stay available up to and including Wednesday 25 June 2025 should an awarding body need to invoke its contingency plan.

If you require any further information please see the examinations section of the school website or alternatively you can contact me on 01277 238350/321 or [exams@st-martins.essex.sch.uk](mailto:exams@st-martins.essex.sch.uk)

Yours sincerely

Ms C Gray  
**Senior Examinations Officer**

