



Executive Headteacher:
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St Martin's School

Be the best you can be

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14 February 2025

Dear Parents and Carers

Re: Uniform expectations

We are now officially half way through the academic year and would like to congratulate pupils on their conduct and achievement so far. We still have many exciting events to look forward to, such as work experience for Year 10s, prom for Year 11s and the lighter evenings for all!

At this point in the year, we would like to offer an important reminder of the high uniform standards we expect at St Martin's. **Full uniform is compulsory and must always be worn** by all pupils when on the school site, and when travelling to and from school, where pupils are our ambassadors in the community.

The uniform policy can be read in full by following the below link.

[School Uniform - St Martin's School - Be The Best You Can Be \(st-martins.essex.sch.uk\)](http://st-martins.essex.sch.uk)

Particular points to note are as follows:

- Shoes must be traditional plain black, flat, polishable school shoes. Trainers and canvas shoes are not acceptable.
- Coats must be plain and not display fashion logos.
- Pupil with pierced ears can wear one small discreet stud in each lower ear lobe. No other jewellery is permitted, with the exception of wrist watches.
- Discreet make-up may be worn.
- Nail extensions and nail varnish are not permitted, with the exception of clear polish.
- Other noticeable appearance altering treatments, for example, eyebrow treatments and fake lashes, must not be worn.

If pupils are found to be in breach of our uniform policy, they will be asked to return home to rectify the issue, and then return to school that day. **We would kindly ask for parents and carers to take the opportunity over half term to ensure that their child is well equipped and have the correct uniform, ready to start back at school on Monday 24 February.**

If you need support with uniform items please do let us know as we have pre-loved items in school that pupil can access.

We would also like to take this opportunity to remind you of our **mobile phone policy**. Phones need to be switched off and out of site while pupils are in school. **Once the**



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pupil crosses the red line onto school site, phones must not be seen or heard.
Phones will be confiscated if pupil are found to be using them.

<https://www.st-martins.essex.sch.uk/assets/Documents/Attachments/SMS-Behaviour-Policy-Final-Approved-Oct-23.pdf>

Thank you for your continued support.

Yours sincerely

Mrs Potter Miss Edmeades
Director KS4 Director of KS3