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**St Martin's**  
**School**  
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26 February 2025

Dear Parents and Carers

**Re: Year 10 Parents' Evening**

I am writing to invite you to the Year 10 parent teacher consultation evening on Thursday 20 March from 16:00 to 19:00. This evening will be an opportunity for Year 10 parents and carers to formally discuss their child's progress.

Following the success of parent teacher consultation evenings being held on School Cloud, we will once again be holding the event remotely. Information regarding the system can be found by following this link: <https://stmartins.schoolcloud.co.uk/>

Parents will be able to book appointments from 08:00 on Monday 3 March 2025. Bookings will close on Tuesday 18 March at 21:00.

Full details, with screen shots of how to use this system and book the appointments, are attached as a guide. The online booking system can be used with three different web browsers: Mozilla Firefox, Internet Explorer and Google Chrome.

If you have forgotten your username/access details or are having problems accessing the site, please email the DHOY, [kwells@st-martins.essex.sch.uk](mailto:kwells@st-martins.essex.sch.uk)

As would usually be the case at parents' evening, if you do not manage to gain an appointment with a member of staff you wish to see, we ask that you contact Mrs Wells, Deputy Head of Year 10, by email at [kwells@st-martins.essex.sch.uk](mailto:kwells@st-martins.essex.sch.uk) who will request that you are contacted by those staff within one week of the parents' evening.

The evening is primarily aimed at progress to date and targets for future improvement and is intended for parents and students to attend on camera together.

Yours sincerely

Mrs L Potter  
**Director of Key Stage 4**



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Chief Executive Officer: Mr R Duff  
St Martin's School is proud to be part of the Discovery Educational Trust