



Executive Headteacher:
Jamie Foster BSc Hons NPQH

St Martin's School

Be the best you can be

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4 July 2024

Dear Parents and Carers

Re: Sports Day, 12 July 2024

We are holding our annual sports day at the Brentwood Private School Athletics Track on Friday 12 July 2024. All students in Years 7, 8, 9 and 10 will attend as either a competitor or a supporter. Students who do not travel to school via a contracted bus, will need to make their own way to the Brentwood Private School track for 8:25 am. On arrival, students will then meet their Form Tutors to be registered in their year group pens. Students are to be dropped and collected from Brentwood Private School, Bayman Gate entrance off Middleton Hall Lane. There will be no entry to students from the Priest Lane entrance. Students can be collected / leave the site from approximately 2:15pm, once all presentations have finished.

Students using a contract school bus will be dropped directly to Brentwood Private School and collected from there at the end of the day. Please see the information below:

NIBS Bus Route's 481 & 483 and CVS Travel

These buses will follow their usual route and timetable, with the exception of being dropped off at Brentwood Private School at approximately 8:25 am and picked up from Brentwood Private School at approximately 3 pm.

All students must wear their PE kit or a t-shirt / shorts of their house colour. Students must bring a packed lunch, as well as plenty of water, sun cream and a hat for the day. I would also suggest students to **be prepared for rain or colder weather.** There will be external providers on the day serving additional beverages and ice creams. Students who receive free school meals will be able to collect a packed lunch from their Deputy Head of Year on the day. Valuables are brought at the student's own risk.

Spectators are welcome at Brentwood Private School between 10.00 am and 2 pm. Spectators must enter at the main entrance to the track and sign in with a member of staff and remain in the spectator area on the opposite side of the track to the students. This is extremely important for safeguarding reasons.

Please do not hesitate to contact me if you have any further questions.

Yours sincerely

Mr Hallahan
Head of Boys' PE



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Chief Executive Officer: Mr R Duff
St Martin's School is proud to be part of the Discovery Educational Trust